
CITY OF KELOWNA

MEMORANDUM

Date: February 19, 2004
File No.: 0870-20
To: City Manager
From: Civic Properties Manager
Subject: City Park Pavilion Use Agreement

RECOMMENDATION

THAT City Council instruct Staff to finalize a short term use agreement with the Okanagan Nature Centre Society for use of the City Park Pavilion in 2004 for an "Okanagan Mountain Fire 2003 Exhibit";

AND THAT the Civic Properties Manager be authorized to approve the agreement.

BACKGROUND

On August 18, 2003, Council directed staff to enter into lease negotiations with Okanagan Nature Centre Society for the City Park Pavilion. The lease agreement is contingent on the Society proving to the City that they have the financial capability to fund the Centre. To date, the Society has acquired numerous funding sources in cash, in-kind, and some still pending. The Society is getting closer but in order for staff to bring a lease forward for Council approval additional funding confirmation is required.

At a meeting with the Society on January 27, 2004, they presented a proposal whereby they would like to utilize the Pavilion in 2004 for the purpose of setting up a display on the 2003 Okanagan Mountain Fire. This proposal has confirmed backing from numerous agencies such as B.C. Ministry of Forests, B.C. Parks, C.O.R.D., CoK Parks, Riverside Forest Products, Thompson Okanagan Interface Committee, Capital News, Daily Courier, Bufo Inc., Navigator Multi Media, and Ehmann Printing.

Finalizing a lease for the pavilion still requires further clarification and may not be accomplished in time for the summer tourist season. A short term use agreement for the Pavilion would give the Society a chance to demonstrate the viability of this type of use both to themselves and to the City. Given the confirmed backing and public interest in the 2003 Okanagan fires, it is recommended that Council approve a use agreement based on the following points:

- Agreement period – March 1, 2004 to October 31, 2004
- Agreement fee - \$1.00
- All utilities will be paid by the Society during the agreement period.
- Pavilion and Hot Sands concessions are included in this short term agreement.
- City named as additional insured on Societies insurance policies.
- Basic building insurance will be covered by the City.

Jim Waugh, Civic Properties Manager

cc: Director of Parks and Leisure Services
Director of Finance
Parks Manager